

**Bay Area Genealogical Society
Board Meeting via Zoom
Board Minutes
June 20, 2021**

Attendance

Board Position	Name	Present
President	Lisa Smith	Yes
1 st Vice President	Jane Martin	Yes
2 nd Vice President	Vacant	
Treasurer	Susie Ganch	Yes
Recording Secretary	Kitty Olson	Yes
Corresponding Secretary	Teresa Rundell	Yes
Registrar, Sargent-at-Arms, Co-Web Editor	George Porterfield	Yes
Past President	Nick Cimino	No
County Coordinator, Facebook	Kathleen Williams	Yes
Education	Kim Zrubek	Yes
Email Coordinator	Lisa Smith, Acting	Yes
Hospitality	Kim Zrubek	Yes
Journal Editor	Todd Roberts	No
Newsletter Editor	Cynthia Austin	Yes
Pedigree Charts	Anita Cooper	No
Publicity	Terri Myers	Yes
Telephone	Holly Carpenter	Yes
Web Editor	Polly Swerdlin	Yes
Yearbook	Lisa Smith	Yes

Administrative Items

1. Lisa Smith, President, called the meeting to order at 6:34 p.m.
2. Lisa called for corrections and/or additions to the May 2022 minutes distributed by Recording Secretary, Kitty Olson, on June 14; no further corrections and/or additions were proposed. Board minutes for May 2022 accepted as last distributed by Kitty.

Treasurer's Report – Susie Ganch

Bay Area Genealogical Society
Statement of Financial Position Detail
As of May 31, 2022

	Date	Amount	Balance
ASSETS			
10011 Checking			
	Beginning Balance		\$2,358.60
Name badge holders	05/02/2022	-23.79	
Annual Renewal of Post Office Box	05/05/2022	-198.00	
Interest	05/31/2022	0.06	
Total for 10011 Checking		-\$ 396.73	\$2,136.87
10021 Savings			
	Beginning Balance		\$5,770.82
	05/31/2022	0.49	
Total for 10021 Savings		\$ 0.49	\$5,771.31
10031 CD			
	Beginning Balance		\$6,084.92
	05/31/2022	2.07	
Total for 10031 CD		\$ 2.00	\$6,086.99
10041 PayPal			
PayPal Fee	05/23/2022	-0.99	-\$0.99
Single Membership dues	05/23/2022	25.00	\$24.01
Total for 10041 PayPal			\$24.01
TOTAL ASSETS			\$ 14,019.18

Registrar's Report – George Porterfield

2021-2022 Membership Year (# of Members):

Category of Membership	Previous report	Change	Current
Organizational & Life Members	9	0	9
Prior year members – paid this year	125	0	125
New members*	31	0	31
Not paid for 2021-2022	0	0	0
Total members	165		165

*New members:

BAGS Merchandise Inventory as of 20 June 2022:

Inventory Item	Unit Price	Previous report	Change	Qty on Hand	Value
Cookbooks	\$10.00	16	0	16	\$ 160.00
Pens	\$1.00	91	0	91	\$ 91.00
Tote bags	\$25.00	22	0	22	\$ 550.00
Total value					\$ 801.00

Changes:

Corresponding Secretary's Report – Teresa Rundell

- Email sent to the one visitor who attended the May general meeting.
- Billy Mayo notified Teresa that Chailli Manis died on June 9; a sympathy card will be sent to her family.

2nd Vice President's Report – Program Committee

Date / Time	Presenter(s)	Topic	Venue	Fee	Comments
Friday, June 24, 7 pm CDT	John A. Sellers	The Other Courthouse - The District	BAGS Zoom	No Charge	Virtual Recorded session (TxSGS)
Friday, July 29 7 pm CDT	Tony Hanson	Paper in the Cloud	BAGS Zoom	\$75	Live Virtual
Saturday, Aug 27	Members	Annual Show & Tell Potluck Lunch	UBC		In-Person
Friday, Sept 30 7 pm CDT	Gale French	Google Earth	BAGS Zoom	No charge	Live Virtual
Friday, Oct 28 7 pm CDT	Shera LaPoint	Law Enforcement Use of Genetic Genealogy	BAGS Zoom	\$150	Live Virtual
Friday, Nov 18 7 pm CT	Diane Elder	Who's Her Daddy? Testing an Ancestry DNA ThruLine Hypothesis for a Female Ancestor	BAGS Zoom	\$225	Live Virtual

Committee Status

- Cynthia Austin joined the Board on June 16 as the Newsletter Editor.

Business Items

1. Review of the May program, The Peoples of the West Indies, by Diane Warmesley.
 - a. The Board agreed that the program was interesting from a historical perspective, however, attendance was low. George and Terri pointed out that the low attendance may have been a result of the holiday weekend and high school graduation events. Ms. Warmesley did not allow the presentation to be recorded and the handout was not aligned with the presentation materials.
2. Corrections and additions to General meeting agenda for Friday, June 24.
 - a. Lisa reported that she has set up a poll on the Zoom platform to be used for members to vote on the Bylaws changes.
 - b. Several board members provided updates; Lisa will update the agenda and PowerPoint presentation.
3. Data Use, Protection, & Privacy Policy discussion and review.
 - a. Board members will review the draft policy and send their comments to Lisa and Jane.
4. Discussion on 'advertising' for members who are in their own business and holding presentations, SIGs, webinars, etc.
 - a. After much discussion the Board agreed that the Board will be notified prior to scheduling and publicizing a BAGS event to the membership.
5. Should we have another Clayton Meetup, since bus trips are on hold?
 - a. A second date to visit Clayton Library is scheduled for Saturday, July 23.

6. Discussion on alternating in-person and virtual meetings

In person	Virtual
Saturday afternoons	Friday evenings
Feb, Apr, Jun, Aug, Oct, Dec	Jan, Mar, May, Jul, Sep, November
Corresponds to our April and August potlucks	Elections are held in January, would be a virtual vote

- a. The Board agreed that this topic needs further discussion once the membership had been polled. George recommended that we check with University Baptist Church to determine availability of the Chapel on Saturday and to check with various local libraries about how far in advance we would need to schedule their conference rooms.

7. Discussion on internal/external audits.

- a. This topic will be discussed at a future meeting.

Committee Reports

County Coordinator – Kathleen Williams

- Seven members attended the Clayton Library Meet Up on Saturday, June 11. A second date for a visit to Clayton Library is scheduled for Saturday, July 23.
- Future bus trips: Contacted Carol at the bus office to determine if they have finalized their scheduling process. She told me that they were hoping to finalize the process in the next few days and would let us know and soon as they did. She was unsure of how we would receive notification of the new process.

Education – Kim Zrubek

Education Committee consists of Susie Ganch, Kitty Olson, Kathleen Williams, Charlotte Wisniewski, and Kim Zrubek. The Committee discussed offering the following topics to members; working out the details regarding presenters, materials, dates, locations, etc.

1. Beginning Genealogy – maybe 2 sessions – I and II
2. Organizing your Research Records
3. Genealogy software and online trees – Ancestry, My Heritage, Legacy, Roots Magic, Family Search, etc.
4. DNA – teach the Leeds method and then maybe something about Ancestry thru lines
5. Technical Support – Zoom, Using Excel spreadsheets, One Note, Evernote, Facebook
6. Writing your family history.

Session	Date / Time	Frequency	Venue	Moderator/Presenter	Comments
Brick Wall SIG	Sunday, July 10 1:00 pm	As Scheduled	Virtual	Kathleen Williams	
German SIG	July 13- favorite German research sites	Monthly, 2 nd Wednesday 7:00 pm	Virtual	George Porterfield Karen Engelauf	Meeting held on Wed, June 8 at 7 pm. Meeting handouts and videos are on the BAGS German SIG page
MHM	Sunday, July 3 2:00 pm < Cancelled >	Monthly, 1 st Sunday at 2pm	Virtual	Kim Zrubek	Meeting held Sunday; June 5 attended by 4 members.
MHM	Jul 20, Aug 17 9:30 – 11:30 am	As Scheduled, Monthly	In-person Friendswood FHC	Kim Zrubek	Meeting held June 5 – 3; members attended
MHM	Monday 10:00 am	Weekly	Virtual	Renee Ball George Porterfield	

MHM	Monday 7:00 pm	Weekly	Virtual	Kim Zrubek George Porterfield	
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Email Coordinator – Lisa Smith, Acting

- First of the month e-mail went out to members on June 1.
- Reminder for June meeting sent June 22.
- We have 133 members subscribed to the e-mail list as of June 20
 - Seven members remain unsubscribed. They have been called and either left messages or will be doublechecking their e-mail for the subscription invitation.

Facebook – Kathleen Williams

- Membership is currently 101 members with 66 active members; an active member is defined as a member who viewed, posted, commented on or reacted to group content.

Hospitality – Kim Zrubek

- Meet and Munch Social Saturday, Sunday, June 26 at 4pm at Red River BBQ in League City – Members and family members invited to eat an early dinner and spend time visiting.
- Next dates for Meet and Munch Social
 - Saturday, July 30 at 4pm
 - No August social due to the Potluck general meeting.

Journal Editor – Todd Roberts

- No report.

Newsletter – Kim Zrubek, Acting

- No report.

Pedigree Charts – Anita Cooper

- No report.

Publicity – Terri Myers

- No report.

Telephone – Holly Carpenter

- The Telephone Committee members made calls after the May Board meeting to the membership as a reminder of the upcoming May General Meeting on May 27.
- The Committee members were as follows:
 - Sharon Boeger
 - Debbie Elliott
 - J.K. Langlois
 - Tammy Malone – was unable to assist this month
 - Pam Fox
 - Jacqueline Valcoviak
 - Tamara Reed
 - Jane Martin.
- The BAGS President, Lisa Smith, requested that the committee make the following inquiries to those that we contacted:
 - Are they interested in serving as the Vice President in charge of programming or as Newsletter Editor?
 - Do they need the password to the Members page of the website?
 - Do they plan to attend the meeting? If not, why?
 - Do they attend any of the Members Helping Members sessions on Zoom? If not, is it due to technology issues?

- Most calls resulted in detailed Voice Messages left for the member. However, we did receive the following information and feedback:
 - Cynthia Austin would consider a Board Position and assisting with Members Helping Members – Lisa Smith will contact.
 - Shirley Brasseaux – would like a copy of the Directory/Yearbook.
 - Vernon Gillette, Diane Merkle and Alicia Muehlenbrock to be added to the email list.
 - Vernon Gillette was given the website password.
 - Diane Merkle asked if someone could contact her about getting help with Native American research.
 - Melinda Culpon asked to be removed from the telephone list.
 - Those that responded that they could not attend cited reasons including being out of town, company in town, or family illness. No one stated that it was because of technical or security issues.
- Committee member Debbie Elliott will be unable to call in June or July but will return for the August call list. Committee member Tamara Reed will be unable to call in June.

Website – Polly Swerdlin

- Sidebar
 - Added Meet-n-Munch Sunday, June 26 at Red River BBQ
 - Added new date for German SIG – Wednesday, July 13
- In Memorium
 - Deleted Michael Hart (May 2020)
 - Added Tina Medin-Chatham (June 2020)
- Members Helping Members (MHM)
 - Updated with June, July, August dates

Yearbook – Lisa Smith

- Added to Yearbook and requested photos from new member: Tom Latson (in May).

Meeting adjourned at 8:31 p.m.
Respectively submitted,

Kitty Olson
Recording Secretary